



AN TÚDARÁS PÓILÍNEACHTA
POLICING AUTHORITY

Knowledge and Research Manager
Assistant Principal Level

The Policing Authority

The Policing Authority is an independent statutory body, established on 1 January 2016. The statutory basis for the Authority is the Garda Síochána (Policing Authority and Miscellaneous Provisions) Act 2015, which amended the Garda Síochána Act 2005. This Act sets out the functions of the Authority and how it is governed.

The Authority's role is to oversee the performance of the Garda Síochána in relation to policing services, to promote public awareness of policing matters and to promote and support the continuous improvements in policing in Ireland. Our mission is to drive excellent policing through valued and effective oversight and governance. Amongst other functions, the Act provides that the the Authority may undertake, commission or assist in research projects which may improve standards in relation to policing services and public awareness of such matters. Further information about the Authority and its work is available on www.policingauthority.ie

Overview of the Role

The Authority is seeking a senior manager to provide strategic leadership in relation to developing the capacity of the Authority to conduct and/or source high quality research and policy development and to ensure that it is presented and communicated in a way that best informs the work of the Authority. The successful individual will also take the lead on

developing the Authority's systems for knowledge management, having regard to the many national and international information sources relevant to the work of the Authority - including management and operational aspects of policing.

The Assistant Principal (AP) is a senior managerial grade and this AP position in the Policy and Research Unit involves a leadership role in managing for results and delivering to high standards with associated staff management and work planning responsibilities.

The successful candidate will play a key role as a member of the Policy and Research Unit to contributing towards the capacity of the Authority to perform its oversight function.

Job Specification

The Knowledge and Research Manager will be responsible for:

- Providing leadership in developing the Authority's strategic approach to its research functions and knowledge management;
- Taking responsibility for the development and delivery of research and preparation of policy papers relevant to the work of the Authority and its Committees;
- Developing the Authority's internal processes for knowledge management;
- Playing a key role in relation to identifying and disseminating relevant topical information to Authority staff;
- Building robust and effective working relationships and liaising with the Garda Síochána, Government departments and other State bodies; and
- Such other functions as may be required from time to time to fulfil the business objectives of the Policing Authority.

Person Specification

Essential requirements are that the successful candidate must be able to demonstrate:

- Evidence of working as a researcher for at least two years; and
- At least two years of experience managing a research team or a policy development team.

Desirable requirements are that the successful candidate be able to demonstrate:

- A proven track record of achievement in a similar role;
- Experience of managing a knowledge management system; or
- Qualification in librarianship / data management

Applicants should also be able to demonstrate all the competencies required of an Assistant Principal. In particular, applicants must demonstrate, by reference to specific achievements in their career to date, that they possess those qualities, skills and knowledge required for the role of Assistant Principal as identified by the Public Appointments Service Assistant Principal level competency framework, which are:

- Leadership;
- Analysis and Decision Making;
- Management and delivery of results;
- Interpersonal and Communication skills;
- Specialist knowledge, expertise and self-development; and
- Drive and Commitment to Public Service Values.

Interested Candidates

To view the Candidates Information Booklet for this role and, to apply, please click here:

[Knowledge & Research Manager](#). Deadline for applications is **12 noon on Monday 21**

August 2017. Late applications will not be considered.