

Minutes of Code of Ethics Committee

Date: 1 September 2016

Venue: 90 North King Street, Dublin 7

Attendance

Authority:

Pat Costello (Chair), Bob Collins, Judith Gillespie, Vicky Conway

Secretary:

Darragh Stapleton

Executive:

Christopher Campbell, Helen Hall (for item 1.3)

Apologies:

Catherine Pierse

No conflicts of interest were declared in relation to any matters for discussion

1. The following items were considered and discussed as set out in the agenda:

- 1.1 Private discussion for Committee
- 1.2 Minutes of last meeting
- 1.3 Public consultation event
- 1.4 Publication of submissions from last consultation and press release
- 1.5 Submissions received thus far
- 1.6 Discussion on briefing notes
- 1.7 Media coverage
- 1.8 Notes on Ethics feedback from JPC meeting
- 1.9 AOB

2 Actions and matters of Note:

- 2.1 The minutes for the last Committee meeting were agreed and signed.
- 2.2 The upcoming public consultation event on 8 September was discussed. The Committee expressed their intention to give all attendees an opportunity to comment on all nine themes of the Code but recognised that this may be subject to time constraints.

- 2.3 There was a discussion about the rules that will apply for attendees. The Committee proposed that Chatham house rules should apply and this be conveyed in the opening remarks.
- 2.4 The Committee proposed that the submissions received from the last consultation process on the code of ethics should be published in advance of the consultation event. The Executive agreed to publish the submissions or summary thereof on the Authority website.
- 2.5 The submissions received so far in relation to the draft code were discussed. The Committee was encouraged by the number of submissions received thus far.
- 2.6 The Committee approved the sample briefing notes for facilitators for the consultation event. The Executive will complete the briefing notes ahead of the briefing for facilitators for the consultation event.
- 2.7 The media coverage of the draft code was noted. The Committee proposed that a press release should be published after the event and consideration given to engaging with other media outlets on the day.