



Draft Minutes of Garda Appointments Quality Assurance and Selection Governance Committee

Date: 20 January 2017

Venue: 90 North King Street, Dublin 7

Attendance

Independent Chair: Bryan Andrews

Committee Members: Valerie Judge, Moling Ryan, Maureen Lynott [by conference call for part], Aileen Healy

Secretary: Louise Joyce

Executive: Helen Hall, Catherine Pierse

No conflicts of interest were declared in relation to any matters for discussion

1. The following items were considered and discussed as set out in the agenda:

- 1.1.** Terms of Reference for the Garda Appointments Quality Assurance and Selection Governance Committee
- 1.2.** Selection Process for Appointments to Assistant Commissioner

2. Actions and matters of Note:

- 2.1.** The draft Terms of Reference for the Garda Appointments Quality Assurance and Selection Governance Committee were discussed and approved subject to drafting changes.
- 2.2.** The selection process for Appointments to Assistant Commissioner was discussed and the draft competition documents, comprising:
 - Statement of Practice for the Conduction of a selection competition for Appointment to the rank of Assistant Commissioner in the Garda Síochána,
 - Candidates Information Booklet (incorporating details of the format of the competition, competencies and job specifications); and
 - Application Form

were reviewed in detail and agreed subject to some drafting changes. It was agreed that the Candidates Information Booklet would be sent to the Garda Commissioner for the purpose

of consultation in relation to the requirements of the role and that the other two draft documents would be provided for information. It was also agreed that the CEO would finalise the documents subject to any minor drafting in light of any observations or other material (including Terms and Conditions for the position) received from the Commissioner.

2.3. The Committee considered and approved the composition of the proposed selection board for the competition.