



AN TÚDARÁS PÓILÍNEACHTA
POLICING AUTHORITY

Policing Authority Student Internship 2019/20

The Policing Authority is seeking an undergraduate Student Intern to assist with its research and to support the Authority in its work. This is an excellent opportunity for an undergraduate student with a suitable academic background to experience and contribute to research associated with the statutory functions of the Policing Authority. Additionally, the Student Intern will bring to the Authority their own particular perspective, research skills and knowledge.

The Authority will require to meet with the proposed students in advance of selecting a candidate for its internship.

The Policing Authority

The Policing Authority is an independent statutory body which was established on 1 January 2016. The role of the Authority is to oversee the performance of the Garda Síochána in relation to policing services, to promote public awareness of policing matters and to promote and support the continuous improvement of policing in Ireland. The Authority was established by the enactment of the *Garda Síochána (Policing Authority and Miscellaneous Provisions) Act 2015*.

A short description of what the Policing Authority does is provided in Appendix 1, and more information is available on the Policing Authority website [here](#).

Background

The Authority is pleased to announce the introduction of a Research Internship Programme for 2019. The Internship has a number of aims:

- Creating opportunities for third-level students to gain valuable work experience and transferable skills to enhance their employability;
- providing additional resources to the Authority to assist with both specific projects and the day-to-day work of the Authority;
- Contributing to our programme of engagement with stakeholders in third-level education;

Details of the Internship

The Role

The intern will be expected to undertake legal and other research which may involve some or all of the following elements:

- Assisting with research on assigned topics relating to policing, including national and international benchmarking;
- Assisting with legal research on the criminal justice system and assisting in drafting papers for internal use and for the Authority;
- Assisting in current awareness monitoring, including changes to legislation and any case law which would be of relevance to the Authority.
- Administration and research to support the work of the Authority, its Committees and management;
- Generally supporting the Authority in meeting its Corporate Priorities.

Eligibility

The internship is open to third level students currently enrolled in a Level 8 course of study in an Irish third level institution in Law or a related field of study.

Additionally, applicants must have:

- Excellent writing and research skills;
- Excellent organisation and communication skills;
- Ability to organise time, work independently, coordinate and prioritise multiple tasks, follow directions and complete tasks in an effective manner;
- Strong computer skills and proficiency in using Microsoft Office applications; and
- An interest in in policing and/or oversight;

Applicants will be required to undergo a Garda vetting process should they come under consideration for appointment to the position.

Duration

The appointment will be for a period of between 3 and 9 months, depending on the specific requirements of the academic placement programme of the successful applicant's institution.

The appointment is on a fixed term contract, and is being offered solely for the purpose of providing the officer with relevant work experience, and will not give rise to a contract of indefinite duration.

Supervision of Intern

The intern will report to a named manager who will be responsible for their supervision and the provision of advice, guidance and feedback. The Authority will participate in a reasonable evaluation process, as may be required in relation to the successful applicant's course assessment. Full details are to be agreed with the institution concerned, but may include providing feedback on the intern's performance, meeting with a course representative, or other similar requirements.

Principal Terms and Conditions of Internship

For information candidates should be aware that the following general terms and conditions, which are not comprehensive, will attach to any offer of an internship arising from this notice:

- Commencement conditional on the successful outcome of the Authority's clearance processes including Garda vetting.
- Salary: €23,572 per annum (€451.74 per week).
- Subject to a contract issued in accordance with the Unfair Dismissals Acts 1977 to 2007 and the Minimum Notice and Terms of Employment Acts 1973 to 2005.
- Internship may continue until no later than 31 May 2020 (i.e. a maximum period of eight months).
- The position of Student Intern is a temporary unestablished position, which is an excluded position for the purposes of the Public Service Management (Recruitment and Appointments) Act 2004.

Application Process

The deadline for applications to the Authority is 31 May 2019

Interested applicants should send an up to date CV to recruitment@policingauthority.ie, detailing their education and experience to date, and a brief covering letter setting out the reasons why they think they could contribute to the work of the Authority. Two references should be included.

The Policing Authority will shortlist candidates, and interview short listed applicants.

The Policing Authority is committed to a policy of equal opportunity.